

TARRYN SWARTZ

Candidate for School Governing Body (Parent Representative)

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📍 Linaria Crescent, BFN

👤 PROFILE & MOTIVATION



As a parent, community volunteer, and professional leader, I am passionate about creating an environment where learners can thrive academically, culturally, socially, and through sport. Through my involvement in school committees, community organisations, children's ministry, and fundraising initiatives, I have developed a strong appreciation for the importance of collaboration between parents, educators, and the wider community.

Professionally, I bring over 15 years of experience in leadership, governance, stakeholder engagement, communication, project management, and training. Currently serving as an Account Learning Lead at Parexel International, I have extensive experience working collaboratively with diverse stakeholders, facilitating effective decision-making, and supporting strategic initiatives.

I am committed to serving with integrity, professionalism, and a genuine desire to support the school's vision, strengthen parent engagement, and create opportunities that enable every learner to reach their full potential

Education

- University of the Free State
Post Grad Certificate (HONS) Corporate and Marketing Communication
2014
- University of the Free State
Bachelor Degree, Corporate and Marketing Communication
2012

Key Strengths

- Governance & Leadership
- Strategic Communication
- Stakeholder Engagement
- Project Coordination
- Fundraising & Events
- Parent Advocacy

🏫 SCHOOL INVOLVEMENT

St Michael's School for Girls

2022 – Present

Parent Marketing Committee Member

- Contribute to school marketing and community engagement initiatives.
- Assist with the planning and delivery of promotional and fundraising events, including golf days and school functions.
- Attend committee meetings and support activities that strengthen relationships between the school and the wider community.

Grey College Primary

2024 – Present

Grade Representative & Parent Committee Member

- Coordinate grade-related activities and events throughout the school year.
- Work closely with the Grade Head, teachers, parent representatives, and school management to facilitate effective communication.
- Liaise with external service providers and vendors to support school and grade initiatives.
- Assist in planning and coordinating activities that foster parent engagement and strengthen the school community.

👨‍👩‍👧‍👦 COMMUNITY

Bloemfontein Children's Choir | Secretary

2023

- Managed committee administration and meeting coordination.
- Prepared meeting agendas and maintained accurate records and minutes.
- Supported communication and event coordination activities.

Kids Ministry Leader | Doxa Deo Church Community

- Lead and support children's ministry programmes and activities.
- Mentor and encourage children's personal and spiritual development

Volunteer Supporter | Talitha Cumi Place of Safety

- Support initiatives that contribute to the wellbeing and development of vulnerable children.

📁 PROFESSIONAL

Experience

- Account Learning Lead, Parexel International (Current)
- Partnership Training Lead, Parexel International
- Project Specialist, Parexel International
- Account Manager, Metrofile
- Account Executive, Central Media Group
- Instructional Developer & Research Assistant, University of the Free State