



25 November 2025

Dear Parents

## SCHOOL FEES AND BOARDING FEES 2026

At the parent budget meeting held on 13 November 2025, the Governing Body's presentation concerning the fees for 2026 was approved and the the quorum required was achieved.

The following was approved:

### 1. SCHOOL FEES

School fees are payable in accordance with the provisions of section 38 and 39(1) of the South African Schools Act. The following school fees are payable for the year:

- Grade 10-12 R43 580
- Grade 7-9 R39 880
- Grade 4-6 R38 760
- Grade 1-3 R35 140
- Grade 000-00-0 R28 860

Per the concessionary arrangements, the school will accept payments in one of the following ways:

#### 1.1. **Annually**

Accounts settled before **31 March 2026** will receive a **7% discount**. To qualify for this discount, such payment should be reflected in the school's bank account by 31 March 2026, or a proof of payment should be sent to [bursar@stms.co.za](mailto:bursar@stms.co.za).

#### 1.2. **Monthly payments**

Payments can be made in 10 equal monthly payments, with the first payment due on **14 January 2026**. The remaining 9 payments will be due at the end of each month, thereafter, with final payment due on or before the **31st of October 2026**.

The amounts payable for monthly payments are:

- Grade 10-12 R4 652
- Grade 7-9 R3 988
- Grade 4-6 R3 876
- Grade 1-3 R3 514
- Grade 000-00-0 R2 886

### 2. DAY CARE FEES

Day care fees are payable **monthly** in advance by the **first Friday of every month**. A copy of the application form for Day Care is attached to this letter. Should you desire to enrol your child for day care for 2026, kindly complete the form and send it via email to [day\\_care@stms.co.za](mailto:day_care@stms.co.za) no later than 10 December 2025. Forms are also available on request.



**Please note:**

- **NO Day Care application will be considered if school fees from previous years are outstanding.**
- **NO student will be allowed to continue Day Care if school fees fall behind.**

The monthly amounts payable for Day Care are as follows:

- Full time R920 per month for 11 months
- Casual - Per day R75 (only available per prior arrangement)

### **3. BOARDING FEES**

Boarding fees for the year amount to **R77 640**.

PLEASE NOTE THAT BOARDING FEES NEED TO BE PAID IN ADVANCE. LEARNERS NEED TO BE BACK INTO THE HOSTEL BY **17:00** THE DAY BEFORE THE SCHOOL STARTS.

The school will accept payments in one of the following ways:

#### **3.1. Annually**

A single payment can be made in advance for the whole year's fees **before** the first day of the first term – **12 January 2025**.

- Boarding fees R77 640

#### **3.2. Quarterly**

Payments can be made in four equal instalments **before** the **first day** of every school term, except for Grade 12 learners, whose fees are calculated over three terms.

The due dates for quarterly payments are:

- First term: **12 January 2026**
- Second term: **07 April 2026**
- Third term: **20 July 2026**
- Fourth term: **05 October 2026**

The amounts payable for quarterly payments are:

- Grade 12 R25 880 (for the first 3 terms only)
- Grades 5 - 11 R19 410

**Please note:**

- **NO learner will be allowed access to the hostel if the hostel fees FOR THE TERM have not been PAID UP FRONT!** Proof of payment should be sent to [bursar@stms.co.za](mailto:bursar@stms.co.za) to ensure access is granted. Learners must collect a "**Proof of Payment**" token from the office before they will be allowed to enter the hostel.
- **NO learner will be allowed access to the hostel if ANY SCHOOL FEES are OVERDUE!**
- Parents are required to collect the room keys from the **office** before heading to the hostel. They will receive a **proof of payment token** and a **room key** from the office.
- **NO learner will be allowed into the hostel without a proof of payment token.**



#### **4. PAYMENT DETAILS**

When making payments, please ensure that the **correct reference number** is used in order to enable us to accurately allocate these payments to the appropriate accounts. All payments should be made directly to the school's bank account:

Bank: First National Bank  
Account name: St Michaels School Hostel Investment Account  
Account type: Cheque Account  
Account number: 517 129 41 842  
Branch code: 250 051  
Reference: **Account number, Name and Surname**

#### **5. LEGAL ACTION**

As per Section 40 of the South African Schools Act, the school reserves the right to take legal actions for any outstanding debts. Parents failing to comply with payment arrangements may be referred to the school's debt collectors or attorneys. It is strongly recommended that parents contact the bursar promptly to establish a payment plan in case they fall behind on fees.

It is in our shared commitment to you daughters' future that we rely on each of you to adhere to the school's payment rules in order for us to manage ongoing expenses and costs.